

Amended on June 14, 2000

Amended on Sept. 24, 2005

Amended on May 1, 2010

Amended on Sept. 29, 2012

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**RULES FOR THE NEW ENGLAND DELEGATION
TO THE
AMERICAN MEDICAL ASSOCIATION**

I. NAME

The name of the organization shall be the New England Delegation to the American Medical Association.

II. OFFICERS AND DUTIES

1. The elective officers shall be: Chair and Vice Chair.
2. The term of office shall be two years and shall be limited to one term. It shall extend from the Interim Meeting of the House of Delegates until their successors are elected.
3. Elections will be held during the Fall meeting of the delegation and be from a slate submitted by the Committee on Nominations, plus nominations from the floor. Elections shall be by ballot unless there is but one candidate for an office, then a voice vote may be taken.
4. Rotation of the Chair among the six states shall occur. Nomination default shall automatically pass this privilege to the next state in rotation. The rotation is as follows: Vermont; Connecticut; Massachusetts; Maine; Rhode Island; New Hampshire.
5. Duties of the Chair. The Chair shall serve as the official head of the delegation. The Chair shall preside at all caucuses of the delegation. The Chair shall arrange for administrative direction and secretarial function.
6. Duties of the Vice Chair. The Vice Chair shall serve in the absence of the Chair.

III. EXECUTIVE STAFF

1. The Chair may appoint an individual to serve as Executive Staff to assist with administrative duties of the Delegation.
2. Executive Staff will be responsible, under the direction of the Chair, for securing arrangements for all of the meetings of the New England Delegation.

1 **IV. CAUCUSES**

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- 3 1. Delegation caucuses will be convened by the Chair.
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- 5 2. The Delegation will meet in conjunction with the Annual and Interim Meeting of the
- 6 American Medical Association House of Delegates and in conjunction with the Fall
- 7 and Spring meeting of the Council of New England State Medical Societies.
- 8 Emergency meetings may be convened by notice from the Chair.
- 9
- 10 3. The agenda for the Fall and Spring meetings shall be distributed by email to the
- 11 members approximately one month prior to the meeting.
- 12
- 13 4. Attendance at caucuses, breakfast and luncheon meetings shall be limited to New
- 14 England delegates, alternate delegates, society executives, section representatives,
- 15 specialty society delegates and alternates, Council members, state presidents and
- 16 presidents-elect, and constitutional officers who are members of their constituent
- 17 New England state medical society. Invitation to others to attend may be extended
- 18 only through the Chair.
- 19
- 20 5. For special meetings of the delegation, those present in the room will be limited to
- 21 delegates and alternate delegates of the New England states, as well as New England
- 22 state executives, presidents and presidents-elect.
- 23
- 24

25 **V. COMMITTEES**

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- 27 1. Committee on Nominations. It shall consist of six physician members, one from each
- 28 New England state, elected by their respective delegations. It shall submit its
- 29 nominations for officers at the Fall meeting of the New England Delegation.
- 30
- 31 2. Political Candidates Committee. It shall consist of six physician members one from
- 32 each New England state. The six physician members will be the state chair or the
- 33 state chair's designee.
- 34
- 35 3. The Delegation chair will serve as committee chair. The PCC shall operate under a
- 36 set of rules known hereafter as the Political Candidates Committee (PCC) Procedures
- 37 (attached). These Procedures shall be drafted by the PCC. The PCC shall submit its
- 38 recommendation for candidates for AMA office/committees to the New England
- 39 Delegation.
- 40
- 41 4. Other committees such as may be necessary for the conduct of business shall be
- 42 appointed from time to time as appropriate by the Chair.
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VI. VOTING AND CONDUCT FOR REFERENCE COMMITTEE/HOUSE OF DELEGATES (HOD)

1. Delegates and alternate delegates credentialed to the AMA House of Delegates and who are members of their New England state society may vote on motions made during a caucus.
2. The New England Delegation will commit to voting as a delegation when there is a two-third majority of the delegates.
3. The New England Delegation will endorse and support a candidate when approved by a two-third majority of the delegates present and voting at a regularly scheduled meeting.
4. Proxy voting is not permitted.
5. Those present for a vote will constitute a quorum.
6. Members of the New England Delegation, who also represent other groups in the AMA House of Delegates, will clearly indicate their alliance with that group or as an individual when speaking in support or dissent of an issue.
7. When the New England Delegation takes a position on an issue, a member of the Delegation will be designated to speak to the issue at the Reference Committee or on the floor of the House of Delegates. No individual may speak on behalf of the New England Delegation in Reference Committee or on the floor of the House of Delegates unless the delegation votes formally to take a position on that item. This does not preclude any member of the New England Delegation from speaking as an individual on any item.
8. When a resolution upon which the New England Delegation has taken a formal position is amended on the House floor, each New England Delegation state chair will quickly poll the delegates and alternates present from their respective state, and then briefly caucus with the New England Delegation Chair (or Vice-Chair in absence of the Chair) concerning the new developments.
9. If time does not allow for state chairs to caucus their state delegation or if state chairs are not seated, the New England Delegation Chair and Vice-chair will provide direction to the individual assigned to speak concerning New England's position (or lack of position) on the amended language based upon previous discussion within the Delegation.
10. Any individual previously assigned to speak for New England on an item before the AMA-HOD may not speak on behalf of New England in support of an

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1 amendment unless directed to do so by the Delegation Chair (or Vice-Chair in
2 absence of the Chair).

3 4 **VII. RESOLUTIONS**

- 5
- 6 1. All resolutions and proposed actions to be passed must receive a two-third majority of
7 the delegates present in order to be endorsed by the New England Delegation.
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 - 9 2. Executive staff shall solicit and distribute proposed resolutions from delegates and
10 alternate delegates for the Fall and Spring meetings of the Delegation.
11
 - 12 3. All resolutions (including those presented by a specialty or section representative)
13 presented for review by the New England Delegation must have been approved by the
14 sponsor's state medical society by whatever method used by each state society for
15 acceptance for submission to the New England Delegation as being from that state.
16
 - 17 4. Specialty/section or non-New England state sponsored resolutions not vetted through
18 their State society may be submitted to the New England Delegation for information
19 purposes only.
20

21 22 **VIII. FINANCE**

- 23
- 24 1. Expenses incurred by the New England Delegation during the Annual and Interim
25 Meetings of the American Medical Association House of Delegates and the Spring
26 meeting will be charged to each New England State medical society using the
27 following formula: each state medical society will be responsible for the meals
28 ordered by the delegates and guests from their organization; all other expenses will be
29 paid by the state medical societies in proportion to the size of their AMA
30 membership. This proportionate sum shall be decided as necessary from year to year.
31
 - 32 2. The Fall meeting of the Delegation, held in conjunction with the Council of New
33 England State Medical Societies, will be paid for by the Council of New England
34 State Medical Societies.