

Amended on June 14, 2000

Amended on Sept. 24, 2005

Amended on May 1, 2010

Amended on Sept. 29, 2012

Amended on September 23, 2017

**RULES FOR THE NEW ENGLAND DELEGATION  
TO THE  
AMERICAN MEDICAL ASSOCIATION**

1 **I. NAME**

2

3 The name of the organization shall be the New England Delegation to the American  
4 Medical Association.

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7 **II. OFFICERS AND DUTIES**

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9 1. The elective officers shall be: Chair and Vice Chair.

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11 2. The term of office shall be two years and shall be limited to one term. It shall extend  
12 from the Interim Meeting of the House of Delegates until their successors are elected.

13

14 3. Elections will be held during the Fall meeting of the delegation and be from a slate  
15 submitted by the Committee on Nominations, plus nominations from the floor.  
16 Elections shall be by ballot unless there is but one candidate for an office, then a voice  
17 vote may be taken.

18

19 4. Rotation of the Chair among the six states shall occur. Nomination default shall  
20 automatically pass this privilege to the next state in rotation. The rotation is as  
21 follows: Vermont; Connecticut; Massachusetts; Maine; Rhode Island; New  
22 Hampshire.

23

24 5. Duties of the Chair. The Chair shall serve as the official head of the delegation. The  
25 Chair shall preside at all caucuses of the delegation. The Chair shall arrange for  
26 administrative direction and secretarial function.

27

28 6. Duties of the Vice Chair. The Vice Chair shall serve in the absence of the Chair.

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31 **III. EXECUTIVE STAFF**

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33 1. The Chair may appoint an individual to serve as Executive Staff to assist with  
34 administrative duties of the Delegation.

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36 2. Executive Staff will be responsible, under the direction of the Chair, for securing  
37 arrangements for all of the meetings of the New England Delegation.

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1 **IV. CAUCUSES**

- 2
- 3 1. Delegation caucuses will be convened by the Chair.
- 4
- 5 2. The Delegation will meet in conjunction with the Annual and Interim Meeting of the  
6 American Medical Association House of Delegates and in conjunction with the Fall  
7 and Spring meeting of the Council of New England State Medical Societies.  
8 Emergency meetings may be convened by notice from the Chair.
- 9
- 10 3. The agenda for the Fall and Spring meetings shall be distributed by email to the  
11 members approximately one month prior to the meeting.
- 12
- 13 4. Attendance at caucuses, breakfast and luncheon meetings shall be limited to New  
14 England delegates, alternate delegates, society executives, section representatives,  
15 specialty society delegates and alternates, Council members, state presidents and  
16 presidents-elect, and constitutional officers who are members of their constituent New  
17 England state medical society. Invitation to others to attend may be extended only  
18 through the Chair.
- 19
- 20 5. For special meetings of the delegation, those present in the room will be limited to  
21 delegates and alternate delegates of the New England states, as well as New England  
22 state executives, presidents and presidents-elect.
- 23
- 24

25 **V. COMMITTEES**

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- 27 1. Committee on Nominations. It shall consist of six physician members, one from each  
28 New England state, elected by their respective delegations. It shall submit its  
29 nominations for officers at the Fall meeting of the New England Delegation.
- 30
- 31 2. Political Candidates Committee. It shall consist of six physician members one from  
32 each New England state. The six physician members will be the state chair or the  
33 state chair's designee.
- 34
- 35 3. The Delegation chair will serve as committee chair. The PCC shall operate under a set  
36 of rules known hereafter as the Political Candidates Committee (PCC) Procedures  
37 (attached). These Procedures shall be drafted by the PCC. The PCC shall submit its  
38 recommendation for candidates for AMA office/committees to the New England  
39 Delegation.
- 40
- 41 4. Other committees such as may be necessary for the conduct of business shall be  
42 appointed from time to time as appropriate by the Chair.
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1 **VI. VOTING AND CONDUCT FOR REFERENCE COMMITTEE/HOUSE OF**  
2 **DELEGATES (HOD)**  
3

- 4 1. Delegates and alternate delegates credentialed to the AMA House of Delegates  
5 and who are members of their New England state society may vote on motions  
6 made during a caucus.  
7
- 8 2. The New England Delegation will commit to voting as a delegation when there is  
9 a two-third majority of the delegates.  
10
- 11 3. The New England Delegation will endorse and support a candidate when  
12 approved by a two-third majority of the delegates present and voting at a regularly  
13 scheduled meeting.  
14
- 15 4. Proxy voting is not permitted.  
16
- 17 5. Those present for a vote will constitute a quorum.  
18
- 19 6. Members of the New England Delegation, who also represent other groups in the  
20 AMA House of Delegates, will clearly indicate their alliance with that group or as  
21 an individual when speaking in support or dissent of an issue.  
22
- 23 7. When the New England Delegation takes a position on an issue, a member of the  
24 Delegation will be designated to speak to the issue at the Reference Committee or  
25 on the floor of the House of Delegates. No individual may speak on behalf of the  
26 New England Delegation in Reference Committee or on the floor of the House of  
27 Delegates unless the delegation votes formally to take a position on that item. This  
28 does not preclude any member of the New England Delegation from speaking as  
29 an individual on any item.  
30
- 31 8. When a resolution upon which the New England Delegation has taken a formal  
32 position is amended on the House floor, each New England Delegation state chair  
33 will quickly poll the delegates and alternates present from their respective state,  
34 and then briefly caucus with the New England Delegation Chair (or Vice-Chair in  
35 absence of the Chair) concerning the new developments.  
36
- 37 9. If time does not allow for state chairs to caucus their state delegation or if state  
38 chairs are not seated, the New England Delegation Chair and Vice-chair will  
39 provide direction to the individual assigned to speak concerning New England's  
40 position (or lack of position) on the amended language based upon previous  
41 discussion within the Delegation.  
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- 1       10. Any individual previously assigned to speak for New England on an item before  
2       the AMA-HOD may not speak on behalf of New England in support of an  
3       amendment unless directed to do so by the Delegation Chair (or Vice-Chair in  
4       absence of the Chair).

5  
6       **VII. RESOLUTIONS**

- 7  
8       1. All resolutions and proposed actions to be passed must receive a two-third majority of  
9       the delegates present in order to be endorsed by the New England Delegation.  
10  
11      2. Executive staff shall solicit and distribute proposed resolutions from delegates and  
12      alternate delegates for the Fall and Spring meetings of the Delegation.  
13  
14      3. All resolutions (including those presented by a specialty or section representative)  
15      presented for review by the New England Delegation must have been approved by the  
16      sponsor's state medical society by whatever method used by each state society for  
17      acceptance for submission to the New England Delegation as being from that state.  
18  
19      4. Specialty/section or non-New England state sponsored resolutions not vetted through  
20      their State society may be submitted to the New England Delegation for information  
21      purposes only.  
22

23  
24       **VIII. FINANCE**

- 25  
26      1. Expenses incurred by the New England Delegation during the Annual and Interim  
27      Meetings of the American Medical Association House of Delegates and the Spring  
28      meeting will be charged to each New England State medical society using the  
29      following formula: each state medical society will be responsible for the meals  
30      ordered by the delegates and guests from their organization; all other expenses will be  
31      paid by the state medical societies in proportion to the size of their AMA  
32      membership. This proportionate sum shall be decided as necessary from year to year.  
33  
34      2. The Fall meeting of the Delegation, held in conjunction with the Council of New  
35      England State Medical Societies, will be paid for by the Council of New England  
36      State Medical Societies.